



August 20, 2004

Dear North Central Region Member:

It is time to hit the road, as we enter Phi Beta Lambda's 2004-2005 membership year and it's "Road to Your Success." A new school year has begun as well an outstanding year for the North Central Region. The national officer team is implementing many exciting programs this year, which I am ready to share with the region.

Some of the programs that your national officers have put together include: a "12K Membership Challenge," new recruitment strategies, and more national corporate partnerships. Through planning and dedication the team believes it can accomplish all of its goals this year. But we can not do it alone; we need your help to reach these new destinations. Your input, ideas, and dedication will be the driving force on our road to success.

At this time I would like to announce that applications for all regional officer team positions are now available. Attached is a description of all positions. This regional team will be one of a kind because there are new positions with more representation for states in the North Central Region. It is my hope that we won't just be a regional officer team, but also a regional action team. Open positions for candidacy are:

- Membership Director
- Secretary
- Parliamentarian
- Webmaster
- State Representative (4)

The North Central Region needs your leadership abilities. Please take advantage of this opportunity to serve our organization on the regional and national level. It is a priceless experience that can only benefit you in the future. Together I know we will break speed limits on the road to your success. I look forward to receiving your application!

In PBL spirit,

Tim Jackson  
PBL North Central Region National Vice President



## DESCRIPTION OF REGIONAL POSITIONS

### **MEMBERSHIP DIRECTOR**

The membership director shall:

- Chair the Regional Officer/Action Team
- Assist in the contact with the TLC states
- Assist with the contact of inactive states
- Write articles for regional and national publications on membership recruitment programs
- Help with coordinating possible chapter visits with state officers

### **SECRETARY**

The secretary shall:

- Keep minutes of online, NFLC, and NLC meetings to be posted on the web site
- Assist in compiling the "North Central News Now" (regional newsletter)
- Keep records of files for the region
- Work closely with NCVP on communication within TLC states
- Write articles for regional and national publications

### **PARLIAMENTARIAN**

The parliamentarian shall:

- Demonstrate knowledge in Parli Pro
- Advise NCVP on bylaw regulations
- Assist all officers with projects
- Time candidate speeches at NLC
- Write articles for regional and national publications

### **WEBMASTER**

The webmaster shall:

- Regularly update regional web site (at least monthly)
- Post chat text of NC regional meetings
- Help develop informational section of the web site
- Write articles for regional and national publications

## STATE REPRESENTATIVE

The state representative shall:

- Serve as a link between the regional team and his/her state
- Help present needs/input from his/her state
- Take part in recruitment activities in respective state
- Write articles for regional and national publications

**NOTE:** *Illinois is a TLC state within the NCR, and Michigan and Ohio are inactive state chapters. If you are from any of these states, I highly encourage you to apply for the representative..*



## TENTATIVE ONLINE MEETING DATES

Thursday, September 23  
Thursday, October 14  
Thursday, November 4  
Thursday, December 2  
Thursday, January 20  
March TBA  
Tuesday, April 26

NOTE: These dates are not set, they serve as a guide. The team can change them as needed.



## PHI BETA LAMBDA

### **APPLICATION FOR NORTH CENTRAL REGION OFFICER TEAM/ACTION TEAM**

This application will be used to select the North Central Region Officer Team. Please submit this form by **September 15, 2004** by email to Tim Jackson. All appointed applicants will be notified by **September 20, 2004**.

**Please be sure to include a resume, which includes your involvement in FBLA-PBL activities, as well as any awards, and honors you have received. Thank You!**

Tim Jackson  
PBL North Central Region National Vice President  
[pblncvp@fbla.org](mailto:pblncvp@fbla.org)

#### **WHAT OFFICE WOULD YOU LIKE TO APPLY FOR?**

- ☐ Membership Director
- ☐ Secretary
- ☐ Parliamentarian
- ☐ Webmaster
- ☐ State Representative

Which state will you be representing?

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If you are applying for Webmaster, please include your experience in working with web pages and any sites you may have developed. Also, please list links to examples of your work.

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#### **I. INFORMATION ABOUT YOU**

Full Name:

Preferred Name:

Address:

Home Phone:

Cell Phone (Optional):

Fax Number:

Email:

Birthday:

Current Year in School:   O   Senior   O   Junior   O   Sophomore   O   Freshman

## II. COMMUNICATION AND CONTACT INFORMATION

Do you have easy access to email? ☐ Yes ☐ No

If yes, how often do you check it? ☐ Daily ☐ Two/Three times weekly ☐ Weekly

Are you able to respond quickly to emails/phone contacts? ☐ Yes ☐ No

Please briefly describe your involvement in other activities.

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## III. FBLA-PBL EXPERIENCE AND INVOLVEMENT

How many years have you been in FBLA-PBL including this year? ☐ 2 ☐ 3 ☐ 4

What National FBLA-PBL Conferences have you attended?

National Leadership Conference: ☐ 2004 ☐ 2003 ☐ 2002

Institute for Leaders: ☐ 2004 ☐ 2003 ☐ 2002

National Fall Leadership Conference ☐ 2003 ☐ 2002 ☐ 2001

What State PBL Conferences have you attended?

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Will you be attending one of the 2004 National Fall Leadership Conferences?

☐ Yes ☐ No

If Yes, which Conference? 

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What award or recognition that you have received through FBLA-PBL are most proud of?

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Please name projects you have been part of in your chapter or state PBL.

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What are your qualifications for this office?

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What is the best experience you have had serving on a PBL committee?

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**And finally...** Why do you want to become a North Central Region Officer, and what are your expectations for the region this year?

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# CONGRATULATIONS!

You have successfully completed the application for the North Central Region Team. Thank you for taking such a strong interest in the future of our region. I will let you know the results by September 20, 2004!

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**PBL: The Road to Your success!**